

RECONCILIATION OF SHARE CAPITAL AUDIT

Scrip code*	530959		
NSE Symbol*	NOTLISTED		
MSEI Symbol*	NOTLISTED		
ISIN*	INE012E01035		
Whether company has CIN	Yes		
CIN Number	L15495WB1911PLC002275		
Name of the company*	DIANA TEA COMPANY LIMITED		
Registered office address			
Registered office address*	3B,LAL BAZAR STREET,KOLKATA-700001		
Registered office state*	WEST BENGAL		
Registered office city*	KOLKATA		
Registered office district*	KOLKATA		
Registered office pin code*	700001		
Registered office contact number*	ISD Code*	STD Code*	Number*
	91	033	40661590
Registered office fax		033	22487571
Registered office country*	INDIA		
Registered office website*	https://www.dianatea.in/		
Registered office email*	contactus@dianatea.in		
Correspondence address			
Same as above	Yes		
Correspondence address*	3B,LAL BAZAR STREET,KOLKATA-700001		
Correspondence state	WEST BENGAL		
Correspondence city	KOLKATA		
Correspondence district	KOLKATA		
Correspondence pin code	700001		
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	91	033	40661590
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Correspondence country	INDIA		
Correspondence email	contactus@dianatea.in		
Reporting quarter*	31-12-2025		
Face value*	5		

Stock Exchange Details :	Name of Stock Exchange	Listed Capital	% Of total issued capital
Name of stock exchanges where the company's securities are listed	BSE Ltd	14991000	100
	National Stock Exchange of India Ltd(NSE)	0	0

	Metropolitan Stock Exchange of India Ltd(MSEI)	0	0
	Calcutta Stock Exchange of India Ltd(CSE)	14991000	100
Remarks	Textual Information(1)		

Text Block

Textual Information(1)

The company is also listed on Ahemedabad and Delhi Stock Excahnges.

Capital Details :

	Number of shares	% Of total issued capital
Issued capital*	14991000	
Held in dematerialised form in CDSL*	2534036	16.9
Held in dematerialised form in NSDL*	12425605	82.89
Physical*	31359	0.21
Total no.of shares*	14991000	100
Total no. of Security holders as on end of the quarter*	6856	

BSE Ltd

	Number of shares	Reasons for difference
Reasons for difference if any, Between issued capital and listed capital*	0	Textual Information(1)
Reasons for difference if any, Between issued capital and total number of shares*	0	Textual Information(2)
Reasons for difference if any, Between listed capital and total number of shares*	0	Textual Information(3)

Text Block

Textual Information(1)	The Company is in the process of Delisting of its Equity shares from Kolkata, Ahemedabad & Delhi Stock Excahnges.
Textual Information(2)	The Company is in the process of Delisting of its Equity shares from Kolkata, Ahemedabad & Delhi Stock Excahnges.
Textual Information(3)	The Company is in the process of Delisting of its Equity shares from Kolkata, Ahemedabad & Delhi Stock Excahnges.

National Stock Exchange of India Ltd(NSE)

	Number of shares	Reasons for difference
Reasons for difference if any, Between issued capital and listed capital*		
Reasons for difference if any, Between issued capital and total number of shares*		
Reasons for difference if any, Between listed capital and total number of shares*		

Metropolitan Stock Exchange of India Ltd(MSEI)

	Number of shares	Reasons for difference
Reasons for difference if any, Between issued capital and listed capital*		
Reasons for difference if any, Between issued capital and total number of shares*		
Reasons for difference if any, Between listed capital and total number of shares*		

Calcutta Stock Exchange of India Ltd(CSE)

	Number of shares	Reasons for difference
Reasons for difference if any, Between issued capital and listed capital*	0	
Reasons for difference if any, Between issued capital and total number of shares*	0	
Reasons for difference if any, Between listed capital and total number of shares*	0	

Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Whether changes during the quarter*	No
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Register of members is updated*	Yes
If not, Updated upto which date	
Reference of previous quarter with regards to excess dematerialised shares,If any.	No
Has the company resolved the matter (excess dematerialised shares mentioned above) in the current quarter ?*	NA
If not, Reason why ?	

Mention the total no. of requests, If any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay

Total no.of demat requests	No.of requests*	No.of shares*	Reasons for delay
Confirmed after 21 days*	0	0	NA
Pending for more than 21 days*	0	0	NA
Remarks			

Whether Compliance officer appointed

Whether Compliance officer appointed	Yes		
Whether Qualified Company Secretary is Compliance Officer *	Yes		
Name of the compliance officer*	Namrata Saraf		
PAN of the compliance officer*	AFMPC0685E		
Date of Appointment*	02-01-2024		
Designation*	Company Secretary and Compliance Officer		
Membership Nos*	ACS	40824	
Mobile no.*	9088891509		
Fax no.			
E-mail id*	contactus@dianatea.in		
Whether any change in Compliance Officer during the previous 2 quarters*	No		
Whether the previous Compliance Officer was Qualified Company Secretary *			

Details of Previous Compliance Officer

Details of Previous Compliance Officer	No
Previous Compliance Officer Name	
PAN of the previous compliance officer*	
Membership Nos	
Reason for entering the same membership Nos.	
Date of Appointment	
Date of Cessation	

Certifying Auditor Details	
CA/CS/CMA*	Company secretary
Name of certifying auditor*	Mohan Ram Goenka
Date of issue of report*	20-01-2026
Address*	46,B.B. GANGULY STREET,KOLKATA-700012
City*	Kolkata
Pincode*	700012
Contact no.*	033-22379517
Fax no.	-
Email*	goenkamohan@gmail.com
Membership no.*	Fellow 4515
Firms registration number of audit firm	P2003WB008000
Name of the firm*	MR & Associates
COP number*	2551

Registrar and Share Transfer Agent Details	
Appointment of common agency for share registry work*	Yes
Whether Registered with SEBI*	Yes
Name of RTA	MAHESHWARI DATAMATICS (P) LTD
SEBI registration no.	INR000000353
Address	23,R.N.MUKHERJEE ROAD,KOLKATA-700001
State	West Bengal
City	Kolkata
Pincode	700001
Contact no.	033-22435029
Fax number of RTA	033-22484787
E-mail id*	mdpldc@yahoo.com
Website Address*	www.mdpl.in
Whether any change in Registrar and Share Transfer Agents *	No
Previous Registrar and Share Transfer Agents Name	
Date of Cessation	
Remarks relating to Register and Share Transfer Agent	
Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE)	Textual Information(1)

Text Block	
Textual Information(1)	Auditor-The Company is in the process of De listing of its equity shares from Stock Exchanges. Therefore the further Listing Shares application has been not moved to Stock Exchanges except BSE. The Co. is suspended at Cal Stock Ex. As per Information provided by the management, corporate action was done on 01.01.2026. Management- There was IEPF (Corporate Action pending)- 10801 shares, which is consolidated in NSDL shares (12414804+10801) in capital details column. Owing to certain technical issues, the Corporate Action was done on 01.01.2026.